

2023 MagNut News for the Week – 11<sup>th</sup> Edition – November 14<sup>th</sup>

Hello Troop MagNut Chair,

THANK YOU! Thank you for making sure all your Girl Scouts got their candy and nut products in a timely manner from Service Unit Chairs and thank you to those getting product from FedEx for being flexible with the delivery. We hope everything went smoothly. We are grateful for all your help to have a successful Fall Product Program. Here is your MagNut News for the Week – your e-newsletter for updates, reminders, and information during the 2023 Fall Product Program.

**1. Damages:** please contact the Product Program department immediately if there are any product damage issues. We need to inform Trophy Nut by Thursday, November 16<sup>th</sup> with our damage report. We have enough product to replace damages so please contact us. Please email any issues to Clarissa at [cyatsattie@nmgirlscouts.org](mailto:cyatsattie@nmgirlscouts.org)

**2. Receipts for Money Turned In:** Don't forget to make receipts for all caregivers for the money they turn into the troop. You can pick-up receipt sheets from the council office or your local volunteer. We recommend using delivery tickets when families pick up product and receipt sheets to collect money from your Girl Scouts. You can [print receipt sheets from the website](#). We also have carbon sheets available. Speak with your Service Unit chair (or Council) for carbon receipt sheets. You should keep the original receipt (white copy) and caregivers get the copy (yellow copy). If there is a family with an outstanding balance, we will need receipts for all money turned in and all product signed for.

**3. ACH Emails:** ACH amounts will be emailed by Monday, November 20<sup>th</sup>. You will receive an email with the total amount of the withdrawal or deposit to your account.

**4. Care to Share:** Each troop can receive the product from their Service Unit MagNut Chair in December and donate them to the Hometown Hero Organization your troop has selected. If your troop decides not to donate their product and wants the council to handle your donation, that is possible as well. We are asking troops to complete the [2023 Care to Share Donation Information form](#) by Sunday December 3<sup>rd</sup>. This will help us get the right amount of product to each Service Unit and know the name or types of organizations receiving the Care to Share donations.

**5. St. James Tearoom Experience:** The St. James Tearoom experience is scheduled for Sunday, February 4<sup>th</sup> from 1:30 pm to 3:30 pm. We will email information to reward earners and their troop MagNut Chairs on Friday, December 8<sup>th</sup>.

As we close out the Fall Product Program, please remember you can still reach out to your Service Unit MagNut Chair with questions. Virtual office hours are still taking place on Monday evenings and Wednesdays during the lunch hour. Thank you for all that you do for your Troop.

Sincerely,

GSNMT Product Program Team  
Katie and Clarissa  
(505) 343-1040