

# Girl Scouts of New Mexico Trails Service Unit

## Delegate/Alternate Delegate

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**Objectives:** To inspire and empower Girl Scouts of New Mexico Trails volunteers to deliver phenomenal and consistent Girl Scout Program that builds girls of courage, confidence and character who make the world a better place. To do this through training, education, positive role-modeling, team-building, quality curricula, exceptional enrichment opportunities, etc.

A Council Delegate/Alternate Delegate is a corporate member of the Girl Scout Council of the Nation's Capital and provides valuable guidance to the Board of Directors in its governance of the Council. The Council Delegate/Alternate Delegate is accountable to the Board of Directors and to the Service Unit that selected them.

### Qualifications:

- Registered Girl Scout Member of GSUSA with no outstanding Council debts.
- Knowledge of the Girl Scout Leadership Experience and Outcomes
- Belief in the goals and purposes of the Girl Scout movement and willingness to subscribe to principals expressed in the Promise and Law.
- Basic understanding of the Girl Scout Program.
- Exhibit ability to work with adults in an organized manner.
- Ability to be flexible, patient and understanding with a positive attitude.
- Good interpersonal skills with both girls and adults
- Demonstrate willingness to devote sufficient time to fulfill the responsibilities of the job.
- Well-organized and thorough in record keeping.
- Regular access to a computer, a valid e-mail that is checked consistently, experience with e-mail, internet, and basic word processing software.
- Active Service Unit member fourteen years of age or older.
- Support the Board of Directors and Council goals, policies and objectives.
- Demonstrates good communication skills, sound judgment and objectivity when analyzing issues and participating in decision-making.
- Available to fulfill time commitment.

### Accountability:

- Appointed by and accountable to the Service Unit Manager.

### Responsibilities:

- Maintain the standards, carry out the purpose, and adhere to all policies of GSNMT and GSUSA.
- Interpret, support and convey all Council policies, goals and objectives, and fundraising efforts
- Attend forums and Service Unit Meetings to promote two-way dialogue with the Board.
- Report and explain Council action to the Service Unit

- Promote community visibility by
  - Serving as a liaison between the Board of Directors and community,
  - Identifying and communicating community needs to the Board of Directors.
  - Interpreting the Board of Directors' works to the community.
- Attend the Council regular and special meetings to
  - Based on membership's input, provide general guidance to the Board of Directors on proposed new policies and other major decisions.
  - Recommend that the Board consider the feasibility of a new plan or change in direction when indicated.
  - Elect\* the council Board of Directors, Nominating Committee and the Delegates and Alternate Delegates to the National Council of GSUSA. (\*Note: Only the Council Delegate can vote.)
  - Be informed and prepared to take any action requiring membership vote.

**AGREEMENT STATEMENT**

A council staff person or designated volunteer has reviewed this position description with me. I agree to carry out the responsibilities in this description. I acknowledge that as a volunteer with a child-serving organization, I am required by state law to report suspected child abuse.

Volunteer Signature: \_\_\_\_\_ Date \_\_\_\_\_  
 Council Designee Signature: \_\_\_\_\_ Date \_\_\_\_\_  
 (Please Print)  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_ + \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_ E-mail address: \_\_\_\_\_