

# Girl Scouts of New Mexico Trails

## **Board of Directors Meeting**

January 25, 2020

Location: Girl Scouts Headquarters  
4000 Jefferson Plaza NE  
Albuquerque, NM 87109

### Members present:

Maribeth Thornton, Chair  
Becky Teague  
Duane Trythall  
John Trujillo  
Martha Benn  
Mary Homan  
Nancy Martira  
Barbara Leppala  
Annette LeFebre, Staff  
Mandy Griego, Guest

Amanda Lujan  
Christy Tafoya  
Gil Berry  
Karen Bergren (by phone)  
Mary Hockaday (by phone)  
Molly Emkes  
Patricia Komko  
Chloe White  
Molly Garza, Staff

### Excused:

Anne Layne  
Linda Deck

Jodi Maheras

### Guests and Staff present:

- I. Maribeth Thornton, Chair, called the Board of Directors meeting to order at 10:00 am and then welcomed the new Board members and guests.
- II. **Adoption of Agenda for January 25, 2020:** a request was made and accepted to go into Executive Session. Staff members were excused from the meeting. Discussion included progress on search and subsequent interviews for potential new Chief Executive Officer. The Search Committee indicated a search firm was contracted to help with the search for a CEO. The potential list of applicants was narrowed to six candidates. After interviews were completed the Committee has made a selection. A motion was made, seconded and passed unanimously to authorize the Search Committee to make an offer to the candidate pending completion of a background check.
- III. **Consent Agenda:** Minutes of November 16, 2019: a motion was made, seconded and passed unanimously to accept the minutes as presented.
- IV. **Action Items:** Board Committees.
  - Maribeth indicated the need to add members to the Volunteers Recognition Committee (meet 1 time per year).
  - She also indicated the need for Board Members for the Board Development Committee (Board Chair + 2 Board Members). Becky Teague volunteered to chair the committee with Amanda Lujan volunteering to co-chair.

**V. Chairs Report:** Change of date for the March, 2020, meeting. A motion was made, seconded and accepted unanimously to change the March meeting date to March 21, 2020.

**VI. Interim CEO Report – Annette LeFebre** presented the following reports:

- a. Update on Pension Plan: some changes are coming that should reduce the amount the Council contributes. The national plans had been underfunded so Councils had to contribute more to the plans and the plans were frozen to new employees.
- b. Membership Update: Annette reported that *Girl Scouts of New Mexico Trails* is in the top 33% for membership for all councils nationally.
- c. Cookie Update: The initial order for 2020 is 3% over 2019.
- d. Whistleblower Update: no update.

### **VII. Committee Reports**

- a. Finance Report - Molly Emkes: the financial statement as of 12/31/2019 was presented, reviewed and accepted as presented. Molly indicated we will need \$200,000 more before the end of February. \$500,000 was taken from investments through December, 2019 with none needing to be taken during January. Projections indicate cookie sales for 2020 will enable paying back the investments and paying down the line of credit. Motion was made, seconded and passed unanimously to accept the Finance Report as presented.
- b. Fund Development – Karen Bergren: Karen reported the Committee is focused on fund development in the following areas: annual giving, capital giving, planned giving, and special opportunities for giving. 2019’s special opportunity was the gala event which the committee has decided to present every other year. The 2020 special event will be a golfing event (*2020 Birdie Bash Open*) to be held August 21, 2020 at Sandia Golf Club. A motion was made, seconded and passed unanimously to accept the report as presented.
- c. Capital Campaign Committee – Marti Fournier-Revo reported the capital campaign has reached 30% of the goal. The Committee is pursuing grants in addition to individual contributions. A motion was made, seconded and passed unanimously to accept the report as presented.
- d. Audit & Risk Committee- Annette LeFebre (Interim CEO) reported the audit for 2019 should be completed by the end of January with a report to be presented at the next Board meeting.

**VIII. New Business.** Board member Christy Tafoya reported on the partnership with *Girl Scouts of New Mexico Trails* and New Mexico State Parks. Christy has been promoting the program nationally – encouraging usage of state and national parks by girl scouts.

**IX. Adjournment:** A motion was made, seconded and passed unanimously to adjourn. The meeting as adjourned at 11:10 a.m.

Minutes presented by Molly Emkes, Secretary.