



## Getting Your Troop Started for the 2022 Girl Scout Cookie Program

Here are the steps for getting your troop started in the 2022 Cookie Program. If you have any questions, please reach out to your Service Unit Cookie Chair or the Council office.

### Step 1: Complete the 2022 Troop Cookie Chair Agreement

Troop Cookie Chairs need to complete their Troop Cookie Chair Agreement form online at:

<https://forms.gle/uqqAF2QBPCb9Lom6>

This will let us know who needs access to the 2022 Cookie Training for Troop Chairs in gsLearn (our online training system).

### Step 2: Complete Trainings on gsLearn

The training will be available on Monday, December 13<sup>th</sup> at 8 pm . If you complete the Troop Cookie Chair Agreement by noon on Monday, December 13<sup>th</sup> you will have access to the training when it goes live. You will be notified via email when the training is available. Volunteers who submit their form after December 13<sup>th</sup> will gain access to the training within 24 hours of completing form and can check the gsLearn system for their training. gsLearn is now mobile friendly!

### Step 3: Check Email

24 hours after completing training you will receive an email from GSNMT regarding picking-up materials, next steps, and Service Unit specific information.

### Step 4: Attend a Cookie Q&A Session

If you have questions following your completion of the training or need additional assistance, you can attend a virtual Troop Cookie Q&A Session with the GSNMT Product Program Manager on Zoom. Dates for sessions will be provided in the training and follow-up email. The session is optional but highly recommended.

### Step 5: Host a family meeting

Host a family meeting about cookies and talk with families on how they would like to participate this season. Families may still be hesitant to be out in the community. Girl Scouts can participate in the cookie program either virtually, hybrid and in-person.



## Important 2022 Girl Scout Cookie Program Dates

### January

- 10th (Monday) – Volunteer access to eBudde and DOC begins – must complete training by Saturday, January 8th to gain 1st day access
- 14th (Friday) – troops must complete training by this day to place an initial order – 2 volunteers per troop
- 17th (Monday) – product permission forms due in order to get 1st day DOC access by families
- 19th (Wednesday) – troop initial orders due**
- 19th (Wednesday) – families gain access to digital cookie to set-up website
- 26th (Wednesday) – Booth Selection Round 1
- 28th (Friday) – Digital Cookie site opens for girls to take orders**
- 28th (Friday) – Booth Selection Round 2
- 31st (Monday) – Booth Selection Round 3

### February

- 2nd (Wednesday) – Booth Selection Round 4
- Week of 7th – initial deliveries**
- 17th (Thursday) – cupboards open
- 18th (Friday) – booth sales begin**
- 24th (Thursday) – 1<sup>st</sup> ACH withdrawal (\$2.50 per package from initial order)**



### March

- 10th (Thursday) – 2<sup>nd</sup> ACH withdrawal (remaining \$1.75 per package from initial order & full \$4.25 from first two weeks of cupboard orders)**
- 20th (Sunday) – cookie program & booth sales ends**
- 27th (Sunday) – troop rewards are due & outstanding balance reports are due**
- 31st – (Thursday) – Final ACH withdrawal**

### May

- week of 9th – estimated rewards delivery to Service Unit Chairs