

# Gift-In-Kind Donation Form

Gifts-in-kind are gifts of property that are voluntarily transferred by an individual or corporate donor to Girl Scouts of New Mexico Trails Council, Service Unit, or Troop without compensation. These gifts may include program materials, equipment, supplies, and other personal property a donor might give to GSNMT for use in its educational programs. Gifts of services are not considered to be a tax-deductible contribution. THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL MANAGER (RM).

Donor should fill out this form describing the gift-in-kind, estimated value, and their contact information. Top portion of this form is to be retained by council staff; bottom portion is the donor's receipt.

I, \_\_\_\_\_ hereby donate the following item(s)/services for the benefit of the Girl Scouts of New Mexico Trails, Inc.

Description of Donation (including size, color or material and quantity, if appropriate):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Value: \$ \_\_\_\_\_ (stated by donor)

Please indicate specific area you would like your donation to be utilized (check box):

- Council/Troop
- Membership
- Program
- Event, please specify: \_\_\_\_\_

Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City & State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Email: \_\_\_\_\_

Troop Leader: \_\_\_\_\_ Troop #: \_\_\_\_\_

COUNCIL USE ONLY

DATE RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

I, the undersigned, hereby donate the following item(s)/services for the benefit of Girl Scouts of New Mexico Trails, Inc.

Description of Donation (including size, color or material and quantity, if appropriate)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Value: \$ \_\_\_\_\_ Pick-up or Delivery Date: \_\_\_\_\_

Signature & Date: \_\_\_\_\_ Fund Development Director \_\_\_\_\_  
signature: \_\_\_\_\_

This receipt serves as your record for tax purposes. Girl Scouts of New Mexico Trails is a 501(c)3 qualified charity (Tax ID# 85-6011246) and did not provide you or your organization with any goods or services in exchange for this gift.

## Thank you for your donation!

Girl Scouts of New Mexico Trails, Inc. ~ 4000 Jefferson Plaza NE  
Albuquerque, NM 87109 ~ (505) 343-1040

For Council Records

For Donor Records